

The 5th Annual  
**Linton Music Festival**  
Presented by the Linton Music Festival, Inc.

## 2009 Food Vendor Application

**EVENT Information: Application deadline is June 1, 2009**

The Linton Music Festival will be held September 4-6 at Humphreys Park in Linton, Indiana. The park is located on Highway 54 just east of the Park Inn Motel.

Last year's event drew approximately 10,000 visitors over 3 days to Linton, Indiana.

**OPERATING HOURS:**

**Friday, Sep. 4th: 6pm-11pm**

**Saturday, September 5th: 12pm-11pm (music begins at 2pm)**

**Sunday, September 6th: 12pm-10pm (music begins at 2pm)**

**BOOTH FEES:**

This event will require a flat booth fee of **\$450** to participate. A non-refundable deposit of **\$200** must be received by June 1<sup>st</sup>, 2009 to reserve your space. The remaining \$250 will be due on September 4<sup>th</sup>, 2009.

**VENDOR REQUIREMENTS: Please review and sign detailed rules and regulations sheet attached to this application.**

\*Health & Food Permit

\*Proof of insurance

\*Each vendor must provide facilities for cleaning and sanitizing utensils and equipment within their space and such items shall be cleaned and sanitized daily per the health authority.

\*If food is prepared on site, each vendor must provide a system capable of producing enough hot water for cleaning and sanitizing utensils and equipment.

\*All sewage, including liquid waste, shall be disposed of according to law. If your menu items produce grease, you must obtain grease barrels to dispose in. No dumping of any materials whatsoever on park grounds. Failure to comply will be considered breach of contract.

\*Each vendor must provide a convenient hand washing facility with their area, such as a portable hand sink.

**EXCLUSIVITY:**

LMF will no longer have exclusive rights to sell drinks nor will Pepsi be the exclusive product sold at the event. Vendors may sell drinks of their choice and the Linton Music Festival will not provide a concession stand for 2009. We will, however, still provide ice sales to vendors.

**NOTICE: LMF reserves to right to limit menu items of any vendor in order to protect the interests of all vendors. Menus MUST be received and approved before June 1<sup>st</sup>, 2009.**

**APPLICATION RETURN AND DEADLINE:**

Vendor Applications for this event are due with menu, booth photo, and deposit payment on **June 1st, 2009**

**Please mail your application and check to:**

**The Linton Music Festival, Inc.**

Attn: Vendor Application

P.O. Box 12

Linton, IN 47441

If you choose to **FAX** your application to us, please remember to mail photos of the booth with your business name written clearly on the back of each photo.

**FAX: 812-847-4900**

**ATTN: Linton Music Festival**

# 2009 Food Vendor Application

**PART ONE:**

**Please fill in the boxes below with your current contact information:**

Business or Booth Name					
Your Name					
Address					
Phone (work/home) #		Cell Phone #		Fax #	
E-Mail Address					
Web-site					

**PART TWO:**

Please list all items that you would like to sell and corresponding prices:

<u>Item</u>	<u>Price</u>
1. _____	_____
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
6. _____	_____
7. _____	_____
8. _____	_____
9. _____	_____
10. _____	_____

Please list all electrical appliances you will be using and what your power requirements are:

<u>Item</u>	<u>Power</u>
1. _____	_____
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____

Adequate power and water will be available for all vendors. 10'x10' tents will be available for rental if needed. If you have any questions, feel free to contact:

**Jared Albright**  
**Coordinator**  
**(812) 798-0064**  
[lintonmusicfest@gmail.com](mailto:lintonmusicfest@gmail.com)

We appreciate your interest in our event! The Linton Music Festival, Inc. reserves the right to refuse any vendor.

The 5th Annual  
**Linton Music Festival**

Presented by the Linton Music Festival, Inc.

## **2009 Food Vendor Rules and Regulations**

- A. No permits will be issued without payment in advance. Checks must be made payable to The Linton Music Festival, Inc. and reach us by June 1, 2009. No locations are secure. If Certificate of Insurance, Deposit Fee, and Location Fee are not received by June 1, 2009, the space will be given to another vendor.
- B. Electricity -- Service will be available at Humphreys Park. It is ABSOLUTELY necessary that all electrical units or appliances used be described on the application with the required amps (110V or 220V) listed for each. Applications must be current. (i.e., DO NOT STATE "SAME AS LAST YEAR"). Violators will be fined in the amount of the Festival costs for any related labor, repair, or replacement. THE FESTIVAL SUPPLIES POWER ONLY. THE FESTIVAL DOES NOT SUPPLY WIRE, JUNCTION BOXES, OR EQUIPMENT. Only extension cords acceptable with outdoor standard code will be allowed. Heavier gauge wire will be required for greater distance from power source and should be a minimum of 12 gauge. There will be no concessions relocating or changing hookups after the initial set-up and electrician's inspection. The concession fee is non-refundable should any concession withdraw due to electrical problems caused by said concessionaire.
- C. Special Events Code Requirements for Food Vendors.
- a. Portable Fire Extinguisher(s) -- All portable fire extinguishers are required to be serviced once a year. This means that appropriate tags shall be on all portable fire extinguisher(s) to indicate that proper maintenance has been performed as required by Indiana Code. Any member of the Linton Fire Department is authorized to make an inspection of the fire appliances during reasonable hours of business.
- b. Deep Fry Units -- The type and number of fire appliances to be installed and maintained shall be in accordance with the Rules of The Commission. If you use a deep fryer, you are required to have a fire extinguisher. Recommended type is a 5# BC Sodium Bicarb.
- c. Compressed Gas Cylinder(s) -- All compressed gas cylinders shall be identified and "SECURED." All liquid propane tanks and CO2 tanks shall be secured to the vehicle, trailer or tents in a manner which will not allow them to fall or be knocked over. They shall be secured by safety chains or good quality rubber type straps, heavy-duty wire, or a method that may be approved by authority having jurisdiction. LP tanks pose a threat of explosion and fire due to open flames of gas fired fryers; the CO2 tanks when damaged act as an uncontrollable missile. These types of tanks have been known to penetrate concrete block walls. The above basic code requirements shall insure the safety of your equipment and investment, as well as protect you and community members from unforeseen accidents. THE LINTON FIRE DEPARTMENT WILL BE INSPECTING!

- D. All concession operators MUST show a certificate of insurance for liability and hold harmless the Linton Music Festival, Inc.
- E. Each approved concession will be given a permit. This permit allows the organization to operate a concession only during the approved days of the Festival. THIS PERMIT MUST BE KEPT AT THE CONCESSION. It is the only protection the Board can give authorizing an organization to have a stand.
- F. Each concession is required to display a sign with the name of their business. Signs may be poster board or other materials with a minimum size of 11 x 28 inches.
- G. Each organization is responsible for the "set-up" and "take-down" of his or her concession. There is to be no dumping of any wastewater (graywater) in the streets or storm sewers. If a concessionaire violates the rules, the concessionaire must bear the cost of materials and manpower required to clean the area.
- H. Each concessionaire must have his/her stand removed from the Humphreys Park no later than, Monday, September 7, 2009 at 12:00 P.M. 220V stands will be unwired Sunday night.
- I. No sale of beverages in glass bottles will be allowed. Each concession must sell at least one food or drink item.
- J. No unauthorized person shall open electrical panels at any time.
- K. Any concessionaire who tears down his/her concession spot before the end of the festival will not be allowed to return to the festival without Board approval.
- L. There will not be a waste bin for old cooking grease and oil. Other arrangements must be made. Do not put the grease or oil in the dumpsters.
- M. Each organization is responsible for the acquisition of his/her salable product.
- N. 15. Set up of concessions will take place Thursday night, September 3rd, AT 8:00 P.M. Concessions will not be allowed to open for business until Friday morning on September 4, 2009.

I, \_\_\_\_\_ do hereby agree to indemnify and hold harmless the Linton Music Festival, Inc, the City of Linton, and their respective officers, agents, members, and employees of any sponsoring organization and underwriters, individually or collectively, from all fines, penalties, liabilities, losses, claims, damages, expenses, including court costs and attorney fees, incurred as the result of or relating to any/or participation in the event known as the Linton Music Festival.

**Signed** \_\_\_\_\_ **Date** \_\_\_\_\_

Any questions concerning concessions should be directed to:  
 Jared Albright – Festival Director – 812-847-4900